



Environmental Health & Safety Department

## Environmental, Health and Safety Training Requirement Matrix 2015

Sports and Recreation

This matrix outlines KSU's required EHS training and frequency of training for the Sports and Recreational Department. Training is available either online at owltrain.kennesaw.edu or via classroom sessions as scheduled in the EHS training Calendar. For any questions regarding the training, please contact Eutopia Johnson, EHS Compliance Training Manager at 570-578-7856 or via email at EHSTraining@kennesaw.edu

	New Employee General Safety Orientation	New Employee Job-specific Orientation	Fire and Life safety	Heat Stress Awareness	Fall Protection	Bloodborne Pathogens	Material Handling	Universal Waste	GHS	Ergonomic Training	Defensive Driving	Low Speed Vehicle Safety	Hazardous Waste Management	Hearing Conversation	Lock Out Tag Out	Powered Ind. Trucks	Hotwork Safety	Construction Safety	Hoist & Crane Safety
<b>New Employee</b> (all new employees, including student employees)	I	I																	
<b>Directors, Assistant/Associate/Executive Directors</b>			I,P	I,P	A	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P
<b>Special Events</b>			I,P			A	I,P	I,P	I,P	I,P	I,P	I,P							
<b>Maintenance</b>						A	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P		
<b>Facilities Coordinator</b>			I,P	I,P	A	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P	I,P		
<b>Fitness Coordinators</b>			I,P		A				I,P	I,P	I,P		I,P	I,P	I,P			I,P	
<b>Students Assistant</b>			I,P		A														
<b>Pool Management (will be completed once staff is hired)</b>			I,P																

**KEY:** \* = training may not be required by all in this group, depends on work conditions  
 I = Initial minimum training with regular supervisor review for additional info or re-training as needed  
 A = Annual training refresher, skill check and/or re-fit  
 P = Periodic re-train/recheck, typically every 3 years or as needed  
 S= Initial training for Supervisor, may include others within group as determined by supervisor

**Key:**  
 Required Training